

No.: 267/HACCJ-TB.....

Hanoi, Q5.5., 2026

**NOTICE**

*(Regarding nomination and self-nomination for election of members of the Board of Directors and Supervisory Board for the 2026–2031 term)*

**To: Shareholders of Hanoi Construction Joint Stock Company No.1**

The 5-year term of the Board of Directors (“BOD”) and the Supervisory Board (“SB”) has expired in accordance with the Company’s Charter. To ensure the structure of the BOD and SB in compliance with the Charter, Hanoi Construction Joint Stock Company No.1 respectfully informs eligible shareholders of the nomination and self-nomination of candidates qualified to become members of the BOD and SB for the new term 2026–2031, with the following conditions, criteria and procedures:

**I. Number of BOD members to be elected for the 2026–2031 term: 05 members**

**II. Number of SB members to be elected for the 2026–2031 term: 03 members**

**III. Conditions for nomination and self-nomination for the 2026–2031 term**

**1. Conditions to become a BOD member for the 2026–2031 term**

- Having full legal capacity and civil act capacity, good health, management capability and qualities to fulfill the duties of building and developing the Company;
- A person who is not a shareholder must have professional qualifications or experience in business management or in the Company’s main business lines;
- Not falling under cases prohibited from managing enterprises as prescribed in Clause 2, Article 17 of the Law on Enterprises; not being subject to criminal prosecution or having an unexpunged criminal record;
- Other criteria and conditions in accordance with Article 155 of the Law on Enterprises, the Company’s Charter and relevant legal regulations.

**2. Conditions to become an SB member for the 2026–2031 term**

- From 21 years old or above, having full civil act capacity and not belonging to persons prohibited from establishing and managing enterprises under the Law on Enterprises;
- Being trained in one of the following fields: economics, finance, accounting, auditing, law, business administration, or a field relevant to the Company’s business activities;
- Not being a family member of members of the Board of Directors, the General Director, or other managers;
- Not holding managerial positions in the Company;
- The Head of the Supervisory Board must be an auditor or accountant;
- Other criteria and conditions in accordance with Article 169 of the Law on Enterprises, the Company’s Charter and relevant legal regulations.

**3. Conditions for nomination and self-nomination for election of members of the Board of Directors and Supervisory Board for the 2026–2031 term**

Shareholders or groups of shareholders owning 10% or more of the total voting shares have the right to aggregate their voting rights to nominate candidates to the Board of Directors/Supervisory Board, as follows: *Shareholders or groups of shareholders holding from 10% to under 20% of the voting shares may nominate one (01) candidate; from 20% to under 30% may nominate up to two (02) candidates; from 30% to under 40% may nominate up to three (03) candidates; from 40% to under 50% may nominate up to four (04) candidates; from 50% to under 60% may nominate up to five (05) candidates; from 60% to under 70% may nominate up to six (06) candidates; from 70% to 80% may nominate up to seven (07) candidates; and from 80% to under 90% may nominate up to eight (08) candidates.*

**IV. Procedures and documents for nomination/self-nomination for election of members of the Board of Directors and Supervisory Board for the 2026–2031 term**

The nomination/self-nomination dossier for election of BOD/SB members by eligible shareholders or groups of shareholders includes:

- Application for self-nomination or nomination to the BOD/SB (as per form);
- Curriculum vitae (as per form).

The above documents shall be prepared in 01 original copy and submitted no later than 02 working days before the opening date of the Meeting to the following address:

***Hanoi Construction Joint Stock Company No.1***

*Address: No. 59 Quang Trung, Hai Ba Trung Ward, Hanoi*

*Tel: 024 3942 6957 Fax: 024 3942 6956*

Respectfully.

**Recipients:**

- *As stated above;*
- *Archived at Office*

**ON BEHALF OF THE BOARD OF DIRECTORS  
CHAIRMAN**



**VU TUNG DUONG**

**NOMINATION FORM**

**FOR CANDIDATES TO THE BOARD OF DIRECTORS AND SUPERVISORY BOARD**  
**HANOI CONSTRUCTION JOINT STOCK COMPANY NO.1**  
**TERM 2026 - 2031**



**To: THE GENERAL MEETING OF SHAREHOLDERS**  
**HANOI CONSTRUCTION JOINT STOCK COMPANY NO.1**

I/We, being shareholders of Hanoi Construction Joint Stock Company No.1, have the following names:

Shareholder code	Shareholder name	Number of shares currently owned at the Company
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

Pursuant to Notice No. .../2026/TB-HĐQT dated .../.../2026 regarding nomination and self-nomination for election of members of the Board of Directors (BOD) and Supervisory Board (SB) for the term 2026 – 2031; by this form, I/we hereby nominate the following persons to participate in the election of members of the BOD/SB of the Company at the 2026 Annual General Meeting of Shareholders:

**LIST OF NOMINATED CANDIDATES**  
**BOARD OF DIRECTORS / SUPERVISORY BOARD**  
**HANOI CONSTRUCTION JOINT STOCK COMPANY NO.1**

No.	Full name	ID No.	Date of issue	Place of issue	Nominated position
1.	.....	.....	.....	.....	.....
2.	.....	.....	.....	.....	.....

I/We commit that the above-nominated persons do not violate any legal regulations or Company regulations and fully satisfy the conditions to participate in the BOD/SB in accordance with the law and the Company.

**Attached documents:**

- Curriculum vitae of the candidate.

Sincerely thank you./.

....., .....2026

Shareholder(s) signature

(legal representative signs and affixes seal if any)<sup>1</sup>

<sup>1</sup> Including all shareholders participating in the nomination

**SELF-NOMINATION FORM**  
**FOR CANDIDATES TO THE BOARD OF DIRECTORS / SUPERVISORY BOARD**  
**HANOI CONSTRUCTION JOINT STOCK COMPANY NO.1**  
**TERM 2026 - 2031**



**To: THE GENERAL MEETING OF SHAREHOLDERS**  
**HANOI CONSTRUCTION JOINT STOCK COMPANY NO.1**

My name (organization/individual): .....  
ID/Business Registration No.:..... Date of issue:..... Place of issue: .....  
Address:.....  
Education level: ..... Major: .....  
Currently owning:..... shares (In words:..... )  
Corresponding to a total par value of:..... VND.

I hereby self-nominate to participate in the election of members of the Board of Directors / Supervisory Board for the term 2026 – 2031 of Hanoi Construction Joint Stock Company No.1 at the 2026 Annual General Meeting of Shareholders.

I commit to the truthfulness and accuracy of the personal information provided together with this Self-nomination Form and commit to performing duties in an honest, prudent manner and in the best interests of Hanoi Construction Joint Stock Company No.1 if elected as a member of the BOD/SB.

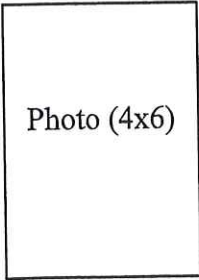
Attached documents:

- Curriculum vitae of the candidate.

Sincerely thank you./.

....., 2026

**Shareholder signature (legal representative signs and affixes seal)**



SOCIALIST REPUBLIC OF VIETNAM  
Independence – Freedom – Happiness



**CURRICULUM VITAE**

**OF CANDIDATES FOR THE BOARD OF DIRECTORS/BOARD OF SUPERVISORS  
OF HANOI CONSTRUCTION JOINT STOCK COMPANY NO. 1**

1. Full Name: .....
2. Gender: .....
3. Date of Birth: .....
4. Place of Birth: .....
5. Nationality: .....
6. Citizen Identification Card/Passport Number: .....
7. Ethnicity: .....
8. Hometown: .....
9. Permanent Address: .....
10. Contact phone number at the office: .....
11. Education level: .....
12. Professional qualifications: .....
13. Work experience:
  - + From ..... to .....
  - + From ..... to .....
14. Current position at the Company: .....
15. Current position at other organizations: .....
16. Number of shares held: .....
17. The related parties hold shares of HACC1: .....
18. Violation of the law: .....
19. Debts owed to the Company: .....
20. Conflict of interests with the Company: .....

I hereby declare that the above statements are completely true, accurate, and truthful. If found to be false, I will be held liable under the law. I pledge to perform my duties honestly, diligently, and in the best interests of the Company if elected as a member of the Company's Board of Directors/Board of Supervisors.

**Confirmation from the competent authority**  
(Local government or agency where the individual works)

Hanoi, ..... 2026  
**Candidate**